

CITY OF LARGO  
**FINANCE DEPARTMENT**  
 LIEN PAYOFF AND DELINQUENT CHARGES REQUEST AND RESPONSE  
 P.O. BOX 296 LARGO, FL 33779-0296  
 (727) 587-6719 (Telephone) (727) 586-7421 (Fax)  
 Email: [LIENSEARCH@LARGO.COM](mailto:LIENSEARCH@LARGO.COM)

Date: \_\_\_\_\_  
 File No.: \_\_\_\_\_  
 Owner: \_\_\_\_\_  
 Requestor's Name: \_\_\_\_\_  
 Company Name: \_\_\_\_\_  
 Company Address: \_\_\_\_\_  
 Phone No: \_\_\_\_\_ Fax No. \_\_\_\_\_  
 Email Address: \_\_\_\_\_  
 Expected Closing Date: \_\_\_\_\_

**LEGAL DESCRIPTION**

Subdivision: \_\_\_\_\_  
 Property Address: \_\_\_\_\_  
 18-Digit Parcel No: \_\_\_\_\_

Please indicate below any active liens placed by the City of Largo on the property listed above discovered by your title company, if applicable.

*Please complete prior to City research*

Type of Lien	Number of Liens	Amount of Liens
Utility		
Street Assessment		
Property Clearing		
Other		

Examination of the property records indicates the above described property is within the City of Largo city limits and/or is in the Largo sewer district. The City of Largo Finance Department has researched delinquent utility, street assessment, and property clearing charges due to the City of Largo pertaining to the property listed above and has found one of the following:

\_\_\_\_\_The Finance Department records indicate nothing is owed to the City of Largo in regards to street assessments, utilities, or property clearing liens or charges, whether recorded or not.

\_\_\_\_\_Charges due or liens filed as follows:

**PLEASE SEND SEPARATE CHECK FOR EACH TYPE OF LIEN, TO CITY OF LARGO ATTN: FINANCE**

Type of Lien	Lien#	Principle Amount	Interest to Date	Recording Fee	Total Due	Amount Due Good Through

**ADDITIONALLY, YOU MUST CALL EACH OFFICE BELOW FOR ANY ADDITIONAL OUTSTANDING LIENS OR CHARGES:**

**\*\*\* UTILITY LIEN PRINCIPAL IS PAYABLE TO PINELLAS COUNTY UTILITIES, PLEASE CALL 727-464-4000 FOR BALANCES DUE (THEY ARE OUR BILLING AGENT)**

**\*\*\*TO CHECK FOR MUNICIPAL CODE ENFORCEMENT BOARD LIENS OR CHARGES, PLEASE GO TO [CITYOFLARGO.COM](http://CITYOFLARGO.COM), GOVERNMENT TAB, COMMUNITY DEVELOPMENT AND CLICK ON CODE ENFORCEMENT AND BUILDING PERMIT ASSESSMENT SEARCH LINK TO COMPLETE.**

**\*\*\*TO CHECK FOR RECORDED LIEN AMOUNTS, PLEASE CONTACT PINELLAS COUNTY CLERK OF THE OFFICIAL RECORDS AT 727-464-4876**

Response fee due to the City of Largo - \$35.00 for a 3 day turn-around; \$50 for expedited service (less than a 3 day turn-around, minimum 24 hours)

Please send separate check within ten (10) business days upon receipt of this search for response fee. Thank you.

Cust# \_\_\_\_\_

Inv# \_\_\_\_\_

revised: 06/23/17

~ Please Return A Copy Of This Sheet With Your Payment ~

Finance Department