Name: 
Address: 
Phone: 
Email Address: 

Contact Information of Person in Charge of the Event
Name: 
Cell Phone: 

What Are You Requesting? (see following pages for additional details)
☐ Hanson Park ☐ Jaycee Park ☐ Mahan Park ☐ Riverfront Stage
☐ Road/Sidewalk (please include map for parades/walks/runs) ☐ Sports Complex

For The Griswold Auditorium, please visit thegriswoldallegan.com or call (269) 673-5511
For The Regent Theatre, please visit alleganregent.com or call (269) 673-5511

Day Of (include set up & tear down times)
Date: Start Time: End Time: 

What Do You Need From The City?
☐ Road Blocks ☐ Metal Barricades ☐ Electricity ☐ Water
☐ Trash Cans ☐ Barrels
☐ Other 

Will You Have Amplified Music?
☐ Yes ☐ No

Approximately How Many People Are Expected at the Event?

Approval (required signatures from all four representatives)
Allegan Police 
Department of Public Works 
Promotions 
City Manager
HANSON PARK

Hanson Park is located on the west end of the Riverfront Plaza behind the Griswold Auditorium in Downtown Allegan. Request of use includes only the reservation of the Hanson Gazebo. Cost is $100 for a full day or $50 for half a day. In addition to the gazebo located on the banks of the Kalamazoo River, this park offers other public amenities including:

- Public playground
- Picnic tables
- Barrier-free and handicap accessible canoe and kayak launch
- Access to the Riverfront boardwalk

JAYCEE PARK

Jaycee Park is located at 200 Monroe Street, resting on the Kalamazoo River just outside of Downtown Allegan. Request of use includes only the reservation of the pavilion and picnic tables available within. Cost is $100 for a full day or $50 for half a day. In addition to the pavilion, Jaycee Park offers a large variety of other public amenities such as:

- Grills
- Public playground
- Skate park
- Dog park
- 9-Hole disc golf course
- Basketball court
- Game field perfect for kickball or wiffleball
- Fishing access on the Kalamazoo River
- Public restrooms

MAHAN PARK

Mahan Park is located on the east end of the Riverfront Plaza off of Brady Street in Downtown Allegan. Request of use includes only the reservation of the Mahan Gazebo. Cost is $100 for a full day or $50 for half a day. In addition to the gazebo that features amphitheater-styled seating, this park offers other public amenities including:

- Picnic Tables
- Access to the Riverfront Boardwalk
- Nearby public restrooms located at the Welcome Center
SPORTS COMPLEX

The sprawling Allegan Sports Complex is located in a 63-acre park on 29th Street in Allegan Township. Request of use includes only the reservation of the pavilion and picnic tables available within. Cost is $100 for a full day or $50 for half a day. In addition to the pavilion, the Allegan Sports Complex offers other public amenities including:
- Four baseball fields
- Two softball fields
- Batting cage
- Four soccer fields
- Football field
- Public playground
- Public restrooms
- One-mile paved walking loop

RIVERFRONT STAGE

The Allegan Riverfront Stage area is located at 1 Riverfront Plaza. Request of use includes only the stage, the grass seating area, and the brick paved area between the grass and the parking lot. Cost is $100 for a full day or $50 for half a day. The Riverfront stage also includes public access to the Riverfront Boardwalk.