1. Call to Order

2. Attendance

3. Approval of Previous Meeting Minutes

4. Public Comment

5. Applications
   5A.1 – 529 Trowbridge
   5A.2 – 403 N Cedar
   5A.3 – 123 Delano

6. Staff Approvals

7. Other Business

8. Staff/Commission Comments

9. Adjournment

The minutes of this meeting will be available at City Hall, 112 Locust Street, and Allegan MI 49010 (269) 673-5511.
The City of Allegan is an equal opportunity provider and employer.
I. Call to Order by Jill Bentley at 7:25pm

II. Attendance

PRESENT:  Jill Bentley, Brad Burke, Traci Perrigo
ABSENT:  Rob Way, Cassandra Seelhoff, Mike Morton
TARDY:  Eddie Quinones-Walker (7:25pm)
STAFF:  Jordan Meagher- Community Development Coordinator, Lori Castello- PCI

III. Approval of the Previous Meeting Minutes

Brad Burke, supported by Traci Perrigo, made a motion to approve the minutes from the May 6, 2019 meeting. Motion carried 5-0.

IV. Public Comment

None.

V. Applications

1. 529 Trowbridge Street

Tony Calderona, owner of 529 Trowbridge, had a request to repair/restore his front porch by replacing the concrete structures on which the porch’s support columns set with full wooden columns.

After some discussion, the Historic District Commission agreed that either full wooden columns or hollow columns that resemble the current columns would be appropriate for the repair.

Brad Burke, supported by Traci Perrigo, made a motion to approve the proposed repair using either full wood columns or hollow columns that resemble the current ones based on Secretary of Interior Standards 1, 2, 3, 5, 6, 7. Motion carried 4-0.

RESULT:  Approved (UNANIMOUS)
2. 440 Monroe Street

Lindsay London, representing Mary Seefeldt of 440 Monroe, had submitted a request to replace a door on the side of the house. The new door would be a 3’ by 8’ exterior door, which would replace a 3’ by 6’8” door.

After some discussion, the Historic District Commission agreed that the replacement would be appropriate since the door was located on a secondary façade, and the current door did not have any historic defining characteristics. The new door would need to match the color of the current door, and if a screen door was added, it must match the same opening dimensions as the new door.

Bruck Burke, supported by Eddie Quinones-Walker, made a motion to approve the proposed replacement upon condition that the door matches the same color as the current door, and that if a screen door is added, that it match the same opening dimensions, based on Secretary of Interior Standards 1, 3, 4, 5, 6, 8, 9, and 10. Motion carried 4-0.

VI. Staff Approvals

VII. Other Business

X. Staff/Commission Commenta

XI. Adjournment

Meeting was adjourned at 8:23 pm.

Respectfully Submitted

Jordan Meagher
Community Development Coordinator
MEMORANDUM

TO: City of Allegan Historic District Commission
FROM: Lori Castello, Zoning Administrator/ Historic Preservation Coordinator
DATE: June 27, 2019
RE: Application- 403 N. Cedar- Front porch restoration

The Historic District Commission is scheduled to hear a request from Fred Jordan to repair/alter the front porch of the home at 403 N. Cedar. The project has three different portions:

1. Altering the slope by raising the roof 4-6 inches where it meets the house.

2. Replacing the rubber roof and adding round gutters

3. Expanding the roof to cover the entire porch, following the contour of the porch across the front of the house and curving the roof to match the existing porch floor area.

Property Information

This property is located at 403 N. Cedar and is located within the Pritchard’s Outlook Historic District.

Information provided by Applicant

The applicant has completed the application to the Historic District Commission. Included are photos of the porch roof that is proposed for repair/expansion.

Historic District Handbook Design Guidelines for Porches

Porches help to define the style of the house and serve to frame and protect the entrance of the house. Most of the porches in the City of Allegan were originally constructed of wood. Historic homes built after 1920 typically have concrete porches. The porch columns and balustrade were typically constructed of wood or combinations of wood, brick, stone, or stucco.

1. Porches on front and side facades should be maintained in their original configuration and with original materials and detailing. The applicant is proposing to repair the porch roof and add on to it, expanding it to follow the front porch contour.

2. The porch in its original design was intended as a focal point for the entrance to the house and should not be removed if original. Enclosure of a porch changes the overall character of a house and should be avoided. Applicant is proposing restoration/expansion, not removal.
3. *Enclosure or removal of a porch can make a building façade seem flat. Without a porch there is no transition from sidewalk to house. If a porch must be enclosed, the manner of the enclosure should not destroy the original openness, focus and transition from outside to inside. The use of materials and details compatible with the original character of the house is important in any necessary porch enclosure. Applicant is not proposing any enclosures.*

4. *Porch details should be retained intact with repair work and replacement of missing parts, such as columns, posts, railings, balusters, decorative molding and trim work to match the original in design, materials, scale and placement. Repair and limited replacement of rotted parts will be required. Photos detailing the rotted areas are attached. The applicant plans to repair the existing roof and expand it to follow the contour of the porch. An addition of two support columns to mimic the existing style is proposed.*

5. *Porch columns and rails should not be replaced by decorative wrought iron. This is not proposed.*

**Surrounding Area:** Single family homes surround this house on all sides.

**Conclusion:** Based on the application submitted, the proposed porch alteration and repair project may or may not fit the guidelines for porches within the Historic District. The HDC may choose to approve or suggest alternative work if it finds the application does not meet historic district guidelines. The Commission may also find that further information is required and postpone a decision if needed. I have attached the Standards for Approval to this application with my administrative findings based on information available to me as of today, along with a blank form that I would encourage you to consider individually before discussing and making a group determination.

I hope the information provided is helpful to you as you consider this alteration request. If you have any questions or concerns please do not hesitate to contact me and I will assist in any way that I am able. You may reach me by phone at either (616) 877-2000 Ext. 412 or 1-800-628-3335 or email at loripciini.com.

Thank you for your time.

Sincerely,

Lori Castello
Zoning Administrator/HDC Preservation Coordinator
Sec. 13-57. - Preservation standards.

The standards (Department of Interior Regulations, 36 CFR 67), pertain to historic buildings of all materials, construction types, sizes and occupancy and encompass the exterior related landscape features and the building's site and environment as well as attached, adjacent, or related new construction. The standards are to be applied to specific rehabilitation projects in a reasonable manner, taking into consideration economic and technical feasibility.

1. A property shall be used for its historic purpose or be placed in a new use that requires minimal change to the defining characteristics of the building and its site and environment.
   The proposed project _____x___ complies   _____ does not comply
   Reasons: Property is historically and will continue to be used for residential purposes.

2. The historic character of a property shall be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property shall be avoided.
   The proposed project _____ complies   _____ does not comply
   Reasons: The proposed alteration includes expanding the porch roof beyond that of the original; altering the front façade from its original appearance.

3. Each property shall be recognized as a physical record of its time, place and use. Changes that create a false sense of historical development, such as adding conjectural features of architectural elements from other buildings, shall not be undertaken.
   The proposed project _____ complies   _____ does not comply
   Reasons: the proposed alteration expands the porch roof beyond that which was created originally.

4. Most properties change over time; those changes that have acquired historic significance in their own right shall be retained and preserved.
   The proposed project _____ complies   _____ does not comply
   Reasons: N/A

5. Distinctive features, finishes and construction techniques or examples of craftsmanship that characterize a property [that] shall be preserved.
   The proposed project _____ complies   _____ does not comply
   Reasons: The proposed alteration does show an attempt to honor the existing structure by following the curve of the porch, however expanding it will alter the façade of the home.

6. Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the o.d in design, color, texture, and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical, or pictorial evidence.
   The proposed project _____x___ complies   _____ does not comply
   Reasons: The proposed repair/replacement is with identical materials, shapes.

7. Chemical and physical treatments, such as sandblasting, that cause damage to historic materials shall not be used. The surface cleaning of structures, if appropriate, shall be undertaken using the gentlest means possible.
   The proposed project _____ complies   _____ does not comply
8. Significant archaeological resources affected by a project shall be protected and preserved. If such resources must be disturbed, mitigation measures shall be undertaken.
   The proposed project ___x___ complies ___ does not comply
   
   Reasons: Not applicable.

9. New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.
   The proposed project ___ complies ___ does not comply
   
   Reasons: The alteration of the roof size may change the character of the property. The change may complement it, but it would differ from the actual historic features. As it would be built as one structure there would be no differentiation between old and new.

10. New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.
   The proposed project ___ complies ___ does not comply
   
   Reasons: The porch roof would likely not be able to easily be returned to its existing and historical shape.

11. Every reasonable attempt shall be made to preserve structures in a manner which requires minimal alteration to original building design.
   The proposed project ___ complies ___ does not comply
   
   Reasons: The proposed expansion does alter the original building design.

12. Construction or modification work shall not, except where necessary for purposes of safety or efficiency, nullify the distinguishing qualities of the property and its environment. The removal or alteration of architectural features of special historical significance shall be held to a minimum.
   The proposed project ___ complies ___ does not comply
   
   Reasons: The HDC will need to determine whether the alteration would be considered 'minimal'.

13. Deteriorated architectural features shall be repaired rather than replaced whenever possible. Repaired or replaced features shall duplicate original features.
   The proposed project ___x___ complies ___ does not comply
   
   Reasons: The proposed alteration would extend the existing porch.

14. New development, including exterior remodeling, shall:
   a. Respect the architectural and structural integrity of the historic district or site in which work is undertaken through sympathetic use of style, material and color;
   b. Respect the appearance of the streetscape as a whole by harmonizing the design and appearance of the facades of individual structures within the overall design and appearance of the streetscape.
   The proposed project ___x___ complies ___ does not comply.

   Reasons: N/A
15. Unpainted aluminum and exposed concrete masonry, other than masonry foundations, which are not characteristic of historic districts and sites identified in this chapter are prohibited.

   The proposed project □ □ complies □ □ does not comply

   Reasons: **The proposed work will aid in preserving the original stone feature/foundation.**

16. The replacement of lost architectural features with the original feature or features similar to the original shall be strongly encouraged.

   The proposed project □ □ complies □ □ does not comply.

   Reasons: **Replacing with same materials.**

17. The height, bulk and character of new structures shall be visually compatible with adjacent structures, as defined by the city zoning ordinance.

   The proposed project □ □ complies □ □ does not comply

   Reasons: **There is no proposed change in footprint that would be subject to further zoning regulations.**
Allegan Historic District
Application
For
Project Review

1. Address & Parcel # Where Work is to be Performed: 403 N. CEDAR St. #03-51-

2. Owner/Applicant Information:

<table>
<thead>
<tr>
<th>Property Owner Information</th>
<th>Applicant Information (if different from Property Owner)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Owners Name:</td>
<td>Name:</td>
</tr>
<tr>
<td>FREDERICK T. JORDAN</td>
<td>Contact Name:</td>
</tr>
<tr>
<td>Contact Name:</td>
<td>Address:</td>
</tr>
<tr>
<td>SAME</td>
<td>Phone:</td>
</tr>
<tr>
<td>Address:</td>
<td>Fax:</td>
</tr>
<tr>
<td>403 N. CEDAR ST</td>
<td>E-mail Address:</td>
</tr>
<tr>
<td>Phone:</td>
<td><a href="mailto:FREDWRITESQU@YAHOO.COM">FREDWRITESQU@YAHOO.COM</a></td>
</tr>
<tr>
<td>Fax:</td>
<td></td>
</tr>
</tbody>
</table>

3. Type of Project: □ Adaptive Use □ Addition ☑ Alteration □ Maintenance □ Demolition □ New Construction □ Preservation ☑ Rehabilitation □ Signs

4. Describe Proposed Project: (Add additional pages if necessary)

SEE ATTACHED
5. Estimated Cost of the Project: (Please attach all estimates for review (if applicable) ______________ CASE # ___________)

6. Documentation: (Please note that all applicable documentation noted below is required before an application will be accepted.)
   - Photographs showing overall front structure/streetscape;
   - Detail photographs of features affected by project;
   - Site plan/floor plan showing existing structure, street locations, and proposed new elements;
   - Appearance of proposed project (including elevations and dimensions);
   - Construction details as needed to explain and clarify the project;
   - Complete materials list/specification (include type of finishes used if applicable, paint, stain, etc.)

7. Certification and Agreement:

I hereby certify that I will complete the project described herein as approved by Allegan Historic District Commission (AHDC) as required by the Historic Preservation Ordinance (Chapter 13, Allegan Municipal Code). I understand that the AHDC or its Staff will monitor this project to ensure compliance with the approved design. I also authorize the AHDC or its Staff to perform visual inspections as part of the compliance verification process.

Signature of Owner: ___________________________ Date: ________________
Print Name: Frederick T. Jordan

8. RETURN THIS FORM AND SUPPORTING MATERIALS ON OR BEFORE APPLICATION DEADLINE TO:

Professional Code Inspections
Lori Castello
1575 142nd Ave.
Dorr, MI 49323
Ph: 616-877-2000 or 1-800-628-3335
Fax: 616-877-4455
E-mail: lori@pcimi.com

<table>
<thead>
<tr>
<th>Month</th>
<th>Application Deadline (Friday Two Weeks Prior)</th>
<th>HDC Meeting Date (First Monday of the Month)</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 2019</td>
<td>December 28, 2018</td>
<td>January 7, 2019</td>
</tr>
<tr>
<td>February 2019</td>
<td>January 25, 2019</td>
<td>February 4, 2019</td>
</tr>
<tr>
<td>March 2019</td>
<td>February 22, 2019</td>
<td>March 4, 2019</td>
</tr>
<tr>
<td>April 2019</td>
<td>March 22, 2019</td>
<td>April 1, 2019</td>
</tr>
<tr>
<td>May 2019</td>
<td>April 26, 2019</td>
<td>May 6, 2019</td>
</tr>
<tr>
<td>June 2019</td>
<td>May 24, 2019</td>
<td>June 3, 2019</td>
</tr>
<tr>
<td>July 2019</td>
<td>June 21, 2019</td>
<td>July 1, 2019</td>
</tr>
<tr>
<td>August 2019</td>
<td>July 26, 2019</td>
<td>August 5, 2019</td>
</tr>
<tr>
<td>September 2019</td>
<td>August 23, 2019</td>
<td>September 3, 2019</td>
</tr>
<tr>
<td>October 2019</td>
<td>September 27, 2019</td>
<td>October 7, 2019</td>
</tr>
<tr>
<td>November 2019</td>
<td>October 25, 2019</td>
<td>November 4, 2019</td>
</tr>
<tr>
<td>December 2019</td>
<td>November 22, 2019</td>
<td>December 2, 2019</td>
</tr>
<tr>
<td>January 2020</td>
<td>December 27, 2019</td>
<td>January 6, 2020</td>
</tr>
</tbody>
</table>
The front porch leaks...both sides...it is flat and drains to the right front corner...it is covered with ancient rolled roofing...I would like to slope the roof to the front and sides, raising it four to six inches in back with new deck and EPDM rubber roof. Round gutters would send runoff away from the stone...

This project was approved in 2010, but I got lazy...I did end up replacing the beam on the right side of the porch and creating new trim to cover it...I also fixed the rotting front column and replaced one of the capitals which had rotted...

While I’m at it, I would like to extend the roof to cover the rounded left end of said porch...the floor on that end was replaced by me a few years ago and needs to be replaced again...the new portion would have the same trim as the current porch and would be round to cover the round stone work...I would have to purchase two new column to complete the look near the house...

I don’t know how it will be structured because I don’t know the structure of the current roof...after tearing out the left end trim work which has to be replaced because it is rotted, I will see what structure there is to work from...it can’t be that hard...people in 1892 were good but they chickened out when it came to creating a round cornered roof...when finished, the roof will go with the stone base of the porch.
MEMORANDUM

TO: City of Allegan Historic District Commission
FROM: Lori Castello, Zoning Administrator/ Historic Preservation Coordinator
DATE: June 28, 2019
RE: Application- 123 Delano- Gazebo Roof alteration

The Historic District Commission is scheduled to hear a request from Frank and Michele Holes for the alteration of an accessory structure roof at the above mentioned property.

Property Information
This property is located 123 Delano, and is located within the Pritchard’s Outlook Historic District.

Information provided by Applicant
The applicant has completed the application to the Historic District Commission. Included are photos of the proposed alteration of the gazebo roof. This would be an administrative decision if the materials were like, but as the existing roof is shake and the proposed is asphalt shingles, the project must come before the HDC.

Historic District Handbook Design Guidelines for Roofs

1. Roofline
   1. It is advisable to not alter the roofline of the building since altering the roofline significantly changes the architectural character of the house. No roofline alteration is proposed, and this is for an accessory structure.
   2. It is strongly recommended that the original size and shape of dormers be maintained on any part of the roof that is visible from the street. No alteration is proposed.

2. Roof replacing.
   1. Select a material and pattern that is historically appropriate to the house. The gazebo construction date is not available to determine appropriate materials.
   2. Composition roofing material that replicates the size, shape and pattern of the original roof or similar roofs in the neighborhood is recommended. The home and surrounding homes have asphalt shingles.
3. Select a neutral color for the material—these colors are more adaptable to future color changes on the house. Color of material is enclosed, this will be a close match to the home.

3. Roof Venting

1. A continuous ridge vent, with covering to match the roof is preferred. n/a

2. Where possible, soffit venting is encouraged to have a continuous airflow between each rafter and out through the ridge vent. n/a

Surrounding Area:

The home lies on the southeast corner of Delano and Pine within the Pritchards Overlook District. It is surrounded by residential homes.

Other Information: A proposal for washing/staining the fence on the application was also submitted; staff informed the applicant this did not fall under HDC authority for approval. Please disregard this portion of the application.

Conclusion: Based on the application submitted, the proposed gazebo roof replacement may fit the guidelines for roof replacement within the Historic District. The HDC may choose to approve or suggest alternative work if it finds the application does not meet historic district guidelines. I have attached the Standards for Approval to this application with my administrative findings based on information available to me as of today, along with a blank form that I would encourage you to consider individually before discussing and making a group determination.

I hope the information provided is helpful to you as you consider this alteration request. If you have any questions or concerns please do not hesitate to contact me and I will assist in any way that I am able. You may reach me by phone at either (616) 877-2000 Ext. 412 or 1-800-628-3335 or email at lori@pcimi.com.

Thank you for your time.

Sincerely,

[Signature]

Lori Castello
Zoning Administrator/HDC Preservation Coordinator
Sec. 13-57. - Preservation standards.

The standards (Department of Interior Regulations, 36 CFR 67), pertain to historic buildings of all materials, construction types, sizes and occupancy and encompass the exterior related landscape features and the building's site and environment as well as attached, adjacent, or related new construction. The standards are to be applied to specific rehabilitation projects in a reasonable manner, taking into consideration economic and technical feasibility.

1. A property shall be used for its historic purpose or be placed in a new use that requires minimal change to the defining characteristics of the building and its site and environment.
   The proposed project ___x___ complies  _______ does not comply
   Reasons: Property is historically and will continue to be used for residential purposes.

2. The historic character of a property shall be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property shall be avoided.
   The proposed project ___x___ complies  _______ does not comply
   Reasons: The proposed re-roof will not compromise the original home in any way.

3. Each property shall be recognized as a physical record of its time, place and use. Changes that create a false sense of historical development, such as adding conjectural features of architectural elements from other buildings, shall not be undertaken.
   The proposed project _____ complies  _______ does not comply
   Reasons: the proposed re-roofing matches the home.

4. Most properties change over time; those changes that have acquired historic significance in their own right shall be retained and preserved.
   The proposed project _____ complies  _______ does not comply
   Reasons: N/a

5. Distinctive features, finishes and construction techniques or examples of craftsmanship that characterize a property [that] shall be preserved.
   The proposed project _____ complies  _______ does not comply
   Reasons: N/a

6. Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture, and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical, or pictorial evidence.
   The proposed project ___x___ complies  _______ does not comply
   Reasons: The gazebo is likely a later addition, not an original feature.

7. Chemical and physical treatments, such as sandblasting, that cause damage to historic materials shall not be used. The surface cleaning of structures, if appropriate, shall be undertaken using the gentlest means possible.
   The proposed project _____ complies  _______ does not comply
   Reasons: N/a
8. Significant archeological resources affected by a project shall be protected and preserved. If such resources must be disturbed, mitigation measures shall be undertaken. 

The proposed project ___x__ complies ____ does not comply

Reasons: **Not applicable.**

9. New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.

The proposed project ___x__ complies ____ does not comply

Reasons: **The alteration of the roof shingle will not alter any of the above listed characteristics.**

10. New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

The proposed project ___x__ complies ____ does not comply

Reasons: **nla-existing structure repair**

11. Every reasonable attempt shall be made to preserve structures in a manner which requires minimal alteration to original building design.

The proposed project ___x__ complies ____ does not comply

Reasons: **The proposed roof does not alter the overall design.**

12. Construction or modification work shall not, except where necessary for purposes of safety or efficiency, nullify the distinguishing qualities of the property and its environment. The removal or alteration of architectural features of special historical significance shall be held to a minimum.

The proposed project ___x__ complies ____ does not comply

Reasons: **The HDC will need to determine whether the alteration would be considered 'minimal'.**

13. Deteriorated architectural features shall be repaired rather than replaced whenever possible. Repaired or replaced features shall duplicate original features.

The proposed project ___x__ complies ____ does not comply

Reasons: **The proposed roof is on an accessory structure and would match that of the house. While it is a replacement of different material the HDC may find that it does not alter the original home.**

14. New development, including exterior remodeling, shall:
   a. Respect the architectural and structural integrity of the historic district or site in which work is undertaken through sympathetic use of style, material and color.
   b. Respect the appearance of the streetscape as a whole by harmonizing the design and appearance of the facades of individual structures within the overall design and appearance of the streetscape.

The proposed project ___x__ complies ____ does not comply

Reasons: **Proposed shingles match in color and composition to dwelling.**

15. Unpainted aluminum and exposed concrete masonry, other than masonry foundations, which are not characteristic of historic districts and sites identified in this chapter are prohibited.

The proposed project ___x__ complies ____ does not comply
Reasons: N/A

16. The replacement of lost architectural features with the original feature or features similar to the original shall be strongly encouraged.

_The proposed project ___x__ complies __ ___ does not comply._

Reasons: _N/A._

17. The height, bulk and character of new structures shall be visually compatible with adjacent structures, as defined by the city zoning ordinance.

_The proposed project ___x__ complies __ ___ does not comply._

Reasons: _There is no proposed change in footprint that would be subject to further zoning regulations._
1. Address & Parcel # Where Work is to be Performed: 123 Delano Street
   #03-51-105-078-00

2. Owner/Applicant Information:

<table>
<thead>
<tr>
<th>Property Owner Information</th>
<th>Applicant Information (if different from Property Owner)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Owners Name:</td>
<td>Name:</td>
</tr>
<tr>
<td>Frank &amp; Michele Holmes</td>
<td>Contact Name:</td>
</tr>
<tr>
<td>Contact Name:</td>
<td>Address:</td>
</tr>
<tr>
<td>Michele Holmes</td>
<td>Phone:</td>
</tr>
<tr>
<td>Address: 123 Delano Street, Allegan</td>
<td>Fax:</td>
</tr>
<tr>
<td>Phone: 249-225-7057</td>
<td>E-mail Address:</td>
</tr>
<tr>
<td>Fax:</td>
<td><a href="mailto:mllholes@gmail.com">mllholes@gmail.com</a></td>
</tr>
</tbody>
</table>

3. Type of Project: □ Adaptive Use □ Addition □ Alteration □ Maintenance □ Demolition □ New Construction □ Preservation □ Rehabilitation □ Signs

4. Describe Proposed Project: (Add additional pages if necessary)

   Powerwashing and putting a clear stain on our fence.
   Re-coating the gazebo
5. Estimated Cost of the Project: (Please attach all estimates for review (if applicable).)

6. Documentation: (Please note that all applicable documentation noted below is required before an application will be accepted.)

- [ ] Photographs showing overall front structure/streetscape;
- [x] Detail photographs of features affected by project;
- [ ] Site plan/floor plan showing existing structure, street locations, and proposed new elements;
- [ ] Appearance of proposed project (including elevations and dimensions);
- [ ] Construction details as needed to explain and clarify the project;
- [ ] Complete materials list/specification (include type of finishes used if applicable-paint, stain, etc.)

7. Certification and Agreement:

I hereby certify that I will complete the project described herein as approved by Allegan Historic District Commission (AHDC) as required by the Historic Preservation Ordinance (Chapter 13, Allegan Municipal Code). I understand that the AHDC or its Staff will monitor this project to ensure compliance with the approved design. I also authorize the AHDC or its Staff to perform visual inspections as part of the compliance verification process.

Signature of Owner: [Signature]
Print Name: Michele Holes
Date: 6-5-19

8. RETURN THIS FORM AND SUPPORTING MATERIALS ON OR BEFORE APPLICATION DEADLINE TO:

Professional Code Inspectors – PCI
Lori Castello
1575 142nd Ave.
Dorr, MI 49323
Ph: 616-877-2000 or 1-800-628-3335 Fax: 616-877-4455
E-mail: lori@pcimi.com

| Month         | Application Deadline (Friday Two Weeks Prior) | HDC Meeting Date (First Monday of the Month)
|---------------|-----------------------------------------------|-----------------------------------------------
| January 2018  | December 27, 2017                              | January 1, 2018                               |
| February 2018 | January 31, 2018                                | February 5, 2018                              |
| March 2018    | February 28, 2018                               | March 5, 2018                                 |
| April 2018    | March 28, 2018                                  | April 2, 2018                                 |
| May 2018      | May 2, 2018                                     | May 7, 2018                                   |
| June 2018     | May 30, 2018                                    | June 4, 2018                                  |
| July 2018     | June 27, 2018                                   | July 2, 2018 (Tuesday)                        |
| August 2018   | August 1, 2018                                  | August 6, 2018                                |
| September 2018| August 24, 2018                                 | September 4, 2018 (Tuesday)                   |
| October 2018  | September 21, 2018                              | October 1, 2018                               |
| November 2018 | October 26, 2018                                | November 5, 2018                              |
| December 2018 | November 23, 2018                               | December 3, 2018                              |
| January 2019  | December 28, 2019                               | January 7, 2019                               |
Hi Lori. Attached are the photos of the new matching shingles our roofer sent me for our gazebo project. My husband is planning to attend the meeting in July. Thank you!

Michele Holes
269-225-7057
On Jun 5, 2019, at 3:36 PM, Lori Castello <lcastello@pcimi.com> wrote:

Good afternoon, Michele,

Thanks for the application. You are free to maintain your fence how you see fit- the HDC does not have authority over paint/stain color.
As far as the gazebo re-shingle, that will need to be reviewed by the HDC. The next meeting is Monday, July 1 at 7 pm at the Criswold. Please plan to attend to answer any additional questions.
Please send me a photo or verify that the shingles being used will match the house in style and color.

Thanks!

Lori Castello
Zoning Administrator
Professional Code Inspections of Michigan Inc.
1575 142nd Ave.
Dorr, Michigan 49323
☎Phone 616.877.2000 ext. 412  📞Toll Free 800.628.3335
Fax 616.877.4455
✉Email lcastello@pcimi.com
Hi Lori. Attached you will find the Allegan Historic District Application. We would like to be able to pu: a clear, water proof stain on our fence and re-roof the gazebo.

Total project cost is $2000. $920 for the fence staining and $1080 to re-roof the gazebo.

We are not adding any new elements to our home so the appearance would not change. We are just repairing and up keeping what is already there.

We will be using a basic clear coat, water proof stain for the fence. The gazebo roof will get new standard roofing shingles. We looked into redoing the current cedar shake shingles, however, it was going to cost an additional $1000.

We will be using licensed contractors for both projects. Please let me know if you have any other questions or require further information to approve our projects. Thank you!

Michele Holes
269-225-7057